



## **BOARD OF DIRECTORS EXPECTATIONS**

The following summary is intended as an overview. Additional duties may arise in conjunction with the Chamber's mission and bylaws that may not be specifically stated here.

Our Board is a board of governance, determining the broad policies and directions under which the Chamber serves. It reviews and approves financial planning matters and annually adopts the organization's budget. It appoints and reviews the performance of the CEO and reviews the operation of the overall Chamber, including its affiliates. It appoints and receives reports from committees. Its authority rests in the Board as a whole, not in its individual members.

Members should be familiar with the TVRC Strategic Plan. They should serve as an emissary for the Chamber both among the membership and within the community. Each board member has a responsibility to serve the Chamber to the best of their ability and carry out their functions in its best interest.

Upon election to the Board of Directors, new members must attend the Board Orientation, held in January.

Additionally, board members will be expected to adhere to the guidelines stipulated in the annual Conflict of Interest form which they must sign annually.

A member should adhere to Article VII Section 5 of the board meeting attendance policy as per bylaws. Currently held the 2<sup>nd</sup> Tuesday of each month from 4:00 to 5:00 pm, both in-person and virtually as directed by the Chair of the Board.

Board members are asked to attend the TVRC Annual Membership Meeting, and additional Board Retreats as directed by the Chair of the Board.

Board members may be asked to complete an annual self-evaluation about their performance on the board.

A board member is asked to serve on at least one of the board's subcommittees, including Finance, Marketing, Membership, Public Policy, Workforce Development, or a major event or program committee.

Board members are expected to support the financial health of the organization and may do this by providing or by helping to solicit sponsorships and additional memberships.

Board members are expected to periodically attend Chamber functions, such as ribbon cuttings, Business After Hours, Business & Breakfast, Educational Series, Membership meetings, and annual events.

The level of dedication and passion for the mission of the Chamber held by each member has a direct impact upon the current and continuing growth and success of the Chamber. Service on the Board of Directors is an opportunity to make a positive difference in our community in a direct and measurable way. As a result, being a member of the Board is both a privilege and a serious responsibility.